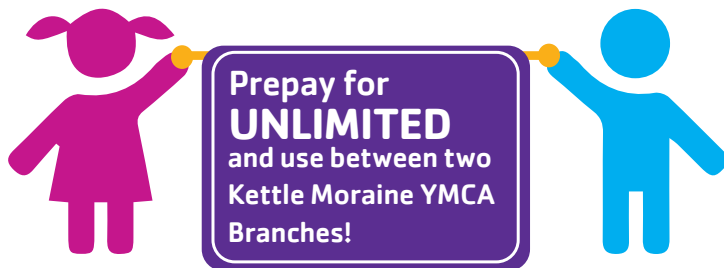




FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY



CHILD WATCH

Ages 6 weeks - 7 years

We want to help you take care of yourself by offering short term child watch. For up to 1.5 hours a day, members and community participants can make reservations and have their children cared for by our carefully selected staff while they workout in the building. Our nurturing staff will make your child feel right at home. For the health and safety of others, we reserve the right to deny or to turn away any child who may be sick or appear to be sick.



Our Locations

West Washington Branch

1111. W. Washington St.
West Bend, WI 53095

Feith Family Ozaukee Branch

465 Northwoods Rd.
Port Washington, WI 53074

PAYMENT OPTIONS

Child watch fees can be prepaid at the Welcome Desk and are subject to change. Credit vouchers are issued for any unused prepaid child watch fees. Sorry, refunds are not available. Any unused prepaid child watch fees expire after one year.

Daily Rate \$4.00/hr per child

Monthly Unlimited Bank Draft \$35 for 1 child
\$55 for 2 children
\$75 for 3 or more children

*No discounts offered; must sign up for monthly draft through membership; unlimited child watch is valid for immediate family members only.

WEATHER RELATED CLOSING POLICY

The Child Watch Program will be closed at West Washington when the West Bend Schools are closed. Feith Family Ozaukee will be closed when the Port Washington/Sauville School District is closed.

Updated Health and Cleaning Procedures!

At check in/out, parents and children will be asked to apply hand sanitizer.



Staff will wear face coverings in child watch.

Parents will be asked to wear a face covering at all times.

Per the state mandate, children 5 years and older are required to wear face coverings while indoors.



Toys and equipment will be sanitized after every use.



High-traffic areas will be sanitized frequently.

Hands will be washed between each transition.



Social Distancing will be followed to the best of our ability, focusing specifically on refraining from any type of physical contact except for emergency situations.

Visit kymymca.org for child watch hours and to make a reservation!

Please see the reverse side for our updated policies and procedures.

CHECK IN/OUT PROCEDURES

When you are checking your child in/out of the child watch room there are a few things that you will need to do.

- Enter through main doors to child watch when checking in for your reservation time. Only 1 family in the entrance of child watch at time, families will need to wait in marked areas outside of the child watch room for their turn.
- Hang up labeled belongings on designated hooks in child watch lobby.
- Move to check in desk where staff will check you in and give you your wristbands.
- Parent will place wristband on child(ren) and themselves.
- Child(ren) will enter first gate.
- All children must wash their hands with staff supervision/guidance before proceeding into the room.
- Children will then be allowed in past the second gate into one of the sections of the room.
- A limited number of children will be permitted in each section of the room at this time.
- At checkout, kids will be escorted by staff back to the front of the child watch room where staff will verify wristbands and have child(ren) wash their hands before exiting the main gate.
- Parent should have all belongings ready to go and then exit out to the child watch lobby.
- After each section has been used, it will be cleaned and sanitized for the next group of children.

RESERVATIONS*

Reservations are required.

- Reservations are required for each child using child watch, this can be done on our website at www.kmymca.org. See below for details.
- Reservations can be made 1 week in advance up to 24 hours prior to your visit.
- You will be able to register for up to three 30-minute time slots per day for a total of 1.5 hours. For example, if you will be working out from 11am-12pm, you will need to sign up each child for the 11am and the 11:30am time slots.

HOW TO REGISTER:

Step 1: Visit our Schedules page for a list of our time slots

Step 2: Find the time slot you would like to sign up for and click "Sign Up"

Step 3: If you have not logged in previously click "Create a Login"

Step 4: If you have logged in previously, you will be prompted to enter in your email address and a password

Step 5: Enter child's first and last name and parents email address to sign up for the time slot(s)

Step 6: Click "Reserve Spot"

Step 7: A box will appear telling you that you've successfully registered for the time slot

Step 8: You will receive an email, confirming your registration

PLEASE NOTE: You must keep track of when you sign up, if signing up for multiple slots at one time. Unfortunately, you cannot view all your registered time slots, so we ask that you keep track of all your time slots on your own.

WAIT-LISTING: If a time slot is full you will have the opportunity to be put on a waitlist. If a spot opens, you will receive an email that you are now registered for the time slot.

CANCELING A RESERVATION:

Step 1: Visit our Schedules page for a list of our child watch time slots.

Step 2: Find the time slot that you would like to cancel your reservation for and click "Sign Up"

Step 3: Log in

Step 4: A box will appear saying that you are already registered for the time slot, and you will be given the option to cancel the reservation

Step 5: Click "Ok"

*If you are registering multiple children, you will need to contact the welcome desk to assist you with your reservation.

Child Watch Policies



POTTY TRAINING/DIAPER CHANGING

A few reminders about potty training:

- Parents need to inform the staff that the child is in training.
- Children need to be in clothes that are easy for them to get on and off.
- Parents must bring a change of clothes with child in case of an accident.
- Please tell your child if they have to go to the bathroom to let a staff member know.
- Please make sure to drop your child off in a clean, dry diaper. Parents will be paged if a diaper needs to be changed or if a child needs assistance in the bathroom.

SICK CHILDREN

For the health and well being of all the children, sick children are not allowed in the child watch room and we reserve the right to turn away any child whom has questionable health. In the child watch room we do not administer any medicine. Please notify the child watch room if your child has come down with a contagious disease so that we may alert other members.

Children should be kept home if they have any of the following symptoms:

- Fever over 100 degrees
- Rashes or any open sores
- Yellow or green runny nose
- Excessive cough or sneezing
- Diarrhea and/or vomiting
- Communicable disease

CRYING POLICY

Our child watch room has a fifteen-minute crying policy. If a child is crying for more than fifteen minutes the staff will find you in the location you indicated when you signed in to come back to the room. We will do our best to calm and redirect the child. We have found that after fifteen minutes a child who does not stop crying has hit a high anxiety level and really would just like his/her parent or caregiver.

- Due to liability issues we cannot allow parents to stay in the room for extended periods of time for any reason. Thank you!

BEHAVIOR

We strive to provide a safe, enriching environment for everyone. Cooperative behavior is expected. If a child is misbehaving, staff will redirect the child. Staff will try several alternatives. If inappropriate behavior continues or a child presents a risk to other children, the parent will be asked to remove the child for the rest of the day. Behavior such as spitting, biting, inappropriate language, harm to self, harm to others or damage to toys may lead to a loss of child watch privileges for your child.